



Board of Harbor Commissioners

Virginia Chang Kiraly, President
Vice President
Edmundo Larenas, Secretary
Tom Mattusch, Treasurer
Sabrina Brennan, Commissioner
Nancy Reyring, Commissioner

John Moren, Interim General Manager
Steven D. Miller, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

**January 16, 2019
6:30 PM**

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94080

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 48 hours in advance.

A.) Roll Call

B.) 1. Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the Regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, it is requested that a speaker card is completed and given to the Deputy Secretary. The Chair will call your name at the appropriate time. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

2. Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

C). Consent

All items on the Consent are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the Regular Agenda. Any item on the Regular Agenda may be transferred to the Consent.

ITEMS PULLED FROM THE CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

1. **[Bills and Claims \(Chan\)](#)**
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$517,831.18. Pre-Approve Bills and Claims not to exceed \$500,000.
2. **[Minutes – Special Meeting December 19, 2018 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of December 19, 2018.
3. **[Minutes – Regular Meeting of December 19, 2018 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Regular Meeting of December 19, 2018.
4. **[Budget Calendar \(Pyle\)](#)**
Information only.
5. **[Monthly Capital Projects Update \(Moren\)](#)**
Information only.
6. **[Commercial Activity Permit for Ruth E. Stein d.b.a. Valhalla of Santa Cruz to Charter a Privately-Owned Vessel at Pillar Point Harbor \(Moren\)](#)**
Recommendation: Approve the Commercial Activity Permit (CAP) for Ruth E. Stein d.b.a. Valhalla of Santa Cruz (Permittee).

D). Discussion

7. **[Board Organization; Election of Officers \(Moren\)](#)**
Recommendation: Commission to elect a President to serve for 2019, and that the newly elected President then call for nominations for, and the Board elect, the remaining Officers of the Board.
8. **[Location Change for Regular Meetings of Board of Harbor Commissioners; Adopt Resolution No.19-01 \(Brennan\)](#)**
Recommendation: Adopt Resolution No.19-01 changing the Regular Meeting location to El Granada only.

9. **Consider Hiring District Counsel (Brennan, Chang Kiraly, Larenas, Reyring)**
Recommendation: Direct the Interim General Manager on hiring of District Counsel.
10. **Ad Hoc and Standing Committee Review and Assignments (Moren)**
Recommendation: Review Standing and Ad Hoc Committees; the President appoints two Commissioners to each Committee as necessary.
11. **Addition of One Deputy Harbormaster Position (Pyle)**
Recommendation: Approve the recommended staff addition of one Deputy Harbormaster (DHM) position.
12. **Oyster Point Yacht Club Lease Amendment Execution (Reyring)**
Recommendation: Authorize the Interim General Manager to execute a negotiated lease amendment with Oyster Point Yacht Club (OPYC), which has already been reviewed by District Counsel.
13. **Labor and Employment Legal Services (Larenas)**
Recommendation: Direct the Interim General Manager on the process of hiring a labor and employment legal services firm.
14. **CLOSED SESSION**
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to Government Code Section §54956.9(d)(2) Claim by John Schulz.

E). Discussion/Action on Pulled Consent Items (if any)

F). Future Agenda Items

- G). December Activity Reports: Interim General Manager/Operations, Administration**
Information only.

H). Adjournment

The next Regular Meeting will be held on February 20, 2019 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required:
January 11, 2019 at 4:00 PM


Debbie Gehret
Deputy Secretary